

PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

P.O. No.: Supplier: CHEF LYNN CATERING SERVICES 08/11/2023 Address: B4 L1&2 BLK 11 LOT 12 COR ARAYAT ST METRO MONTANA, BURGOS, RODRIGUEZ Date:

23-08-0507

RIZAL

Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Date of Delivery:

Place of Delivery : Central Supply Office

Delivery Term: See attached Terms of Reference

Payment Term: within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY		NIT OST	AMOUNT
1	PAX	04 nough ery, il not polier.	Training Food and Meals: (August 18, 2023) - Lunch (P438.00 x40) = P17,520.00 - PM Snack (P348.00 x40) = P13,920.00 - Dinner (P438.00 x40 = P17,520.00	0. P	34,000.00
		shall be paid. the Supply	*Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specification and Bid Bulletin/s if any.	8. <i>E</i>	
			**************************************	1 11	
			wantity - quantity of goods to be ordered.		
			Pescription - biet description of the supplies/goods ordered.		
			Init Cost - cost per unit of the supplies/goods.		
			incure - total amount of the goods ordered.		
		ficial of the	*enalty*Clause - name and signature of the authorized approving of O and supplier's representative.		
			is proving Official- the PO shall be approved by the Local Chief Exc		
			conforme - shall be signed by the supplier/contractor of his duly aut		
		the contract.	epresentative to signify his conformity to the terms and conditions of		
			il be prepared in three (3) copies distributed as follows:		
		e DV upon	 to the supplier for delivery of goods and attachment to the request for payment. 		
			in plicate - retained by the Supply and Property Division for their file		
		nitted five	inplicate - COA Auditor for review and appropriate action, to be sub-		
			(5) days from perfection of the PO.		
For Asse	essors Office	Mid-Year Evaluati	on and Assessment for the use of City Assessor's Office		
		ord the	purising resolution Number under which the local Sangguniang appro		
			act. The secretary shall certify the fact in the certified correct portion		
Control N	lo 4773			TOTAL :	Php 34,000.0

Control No. 4773

Total Amount in Words Thirty-four Thousand Pesos Only.

GRAND TOTAL :

Php 34,000.00

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme:

VICTOR MA REGIS N. SOTTO (Authorized Official)

City Mayor

Requisitioning Office/Dept.

ROBERT D. MINA (Authorized Official)

Funds Available

JUVY A. QUENCO Chief Accountant

Amount: \$ 34,060.06

OBR No.: 106- 2023-07

0638-1632